

Staff Summary Report

Council Meeting Date: 03-20-2008

Agenda Item Number: 53

SUBJECT: Request approval of a one-year renewal of a contract with Basic Chemical Solutions, LLC for the purchase of sodium hydroxide used in the odor control system and for neutralizing cleaning chemicals at the Kyrene Reclamation Plant.

DOCUMENT NAME: 20080320fst03 **PURCHASES (1004-01)**

SUPPORTING DOCS: No

COMMENTS: (T06-142-01) Total amount not to exceed \$150,000.

PREPARED BY: Ted Stallings, CPPB, Procurement Officer, 480-350-8617

REVIEWED BY: Michael Greene, CPM, Central Services Administrator, 480-350-8516
Miyong Kim, Planning & Research Analyst, 480-350-8358
Don Hawkes, Water Utilities Manager, 480-350-2660

**LEGAL REVIEW AS
TO CONTRACT FORM**

ONLY: N/A

FISCAL NOTE: Sufficient funds have been appropriated in 3034-6310.

RECOMMENDATION: Approve the renewal of the contract.

ADDITIONAL INFO: Staff originally approved the award of this contract on March 22, 2006 as the value of the contract was not anticipated to exceed \$30,000. Since then the usage of this contract has dramatically increased making it necessary to present additional contract renewals to Council including the most recent 2007 renewal. Staff is now requesting that this contract be renewed for an additional year to be effective through March 21, 2009. This contract provides for the purchase of sodium hydroxide used in the odor control system and for neutralizing cleaning chemicals at the Kyrene Reclamation Plant.